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20 DEC 1961

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MEMORANDUM FOR: Deputy Director (Support)

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SUBJECT : Alterations to Public Works Building.

1. Paragraph 6 of this memorandum contains a recommendation for your approval.

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2. During the course of a visit to the [redacted] installation you asked that we modify our original plans in order to install messing facilities in the Public Works Building rather than the Operations Building. The purpose of this change was to move the messing facilities from the building to be used for quarters for [redacted] and classrooms.

25X1C

3. I have been advised by the Office of Logistics that the Architect-Engineer estimates the cost for this work as follows:

a. Kitchen equipment, exhaust fan, asphalt tile etc.	\$9,250.00
b. Kitchen structural changes	2,750.00
c. Plumbing and heating changes	1,000.00
d. Lighting, sewage and other changes	1,375.00
26% Contractors overhead and profit	\$14,375.00
A-E Fee (Estimated)	3,738.00
	\$18,113.00
	4,000.00
	\$22,113.00
admin charge 7%	1,550.00
	\$23,663.00
Reserve for change orders	1,420.00
	\$25,083.00

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4. In addition to the above the Office of Logistics and personnel at the [redacted] recommend the purchase of two walk-in refrigerators. While these are not essential to maintain current mess operations their acquisition would make it possible to establish [redacted] as an independent messing facility serviced directly by the [redacted] rather than from the [redacted]

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[REDACTED]

additional funds will be required for the equipment and renovations, \$2,000 for possible change orders and about \$5,000 for the walk-in refrigerators.

6. I recommend that you approve negotiations to accomplish the above work at a cost not to exceed approximately \$22,000 in excess of funds now available from the original [REDACTED]. These funds can be made available from FY 1961 allotments of the Office of Training.

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SIGNED  
MATTHEW BAIRD  
Director of Training

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[REDACTED]

Comptroller

Date

20 DEC 1961

Date

The recommendation contained in paragraph 6 is approved *as amended below*

SIGNED H. Gates Lloyd

27 DEC 1961

Acting Deputy Director (Support)

Date

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12 pp/s

1 Office of Logistics

1 Comptroller

\* Concur provided the cost of modifications of original plans only is charged to FY 1961 and cost of new requirement of walk-in refrigerators (\$5,000) is charged to FY 1962.

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